

PACKARD NEW CAR RETAIL DELIVERY INSPECTION

1000 AND 3000 MILE INSPECTION

R. O. No. _____

Owner's Name _____ Date _____

Address _____ Phone _____ Promised _____

City _____ Zone _____ State _____ Delivered _____

Vehicle No.	Engine No.	Body Dash Serial No.	Paint Code	Trim Code	Ignition Key No.	Comp. Key No.

Directions to Packard Servicemen: Check mark (✓) all operations and tests performed. 1000 Mile Insp. R.O. _____
 Service operations printed in light face are to be performed on all cars as indicated. 3000 Mile Insp. R.O. _____
Tests printed in bold italic are to be performed on all cars as indicated. Perform service operations only if necessary.

	New Car	1000	3000		New Car	1000	3000
PRELIMINARY INSPECTION				ENGINE			
Engine oil—Up to level. Change if ordered by owner.	•	•	•	Cylinder head and manifold—Torque tighten.	•	•	•
Radiator—Water up to level. Antifreeze protected to.	•	•	•	Fan belt tension.	•		
Battery sp. gr. 1. 2. 3. Up to level.	•	•	•	Clean and adjust distributor points and spark plugs.			•
Terminals and nuts tight.	•	•	•	Set ignition timings.			•
Oil lines and connections. No Leaks.	•	•	•	Adjust valve tappets			•
Water hose connections—Drain cocks. No leaks.	•	•	•	Fuel pump bowl—Clean and tighten.	•		•
Fuel line connections. No Leaks.	•	•	•	Engine idling—Adjust.	•	•	•
TIGHTENING				Oil in air cleaner. Oil up to level.	•		•
Steering pitman arm nut.	•			ELECTRICAL			
Spring U bolt nuts.	•			Horns and horn ring.	•	•	•
Bumpers—Tight and line up.	•			All lights and switches	•	•	•
<i>Propeller shaft bolts and locks.</i>	•			Aim headlights.	•	•	•
Axle shaft nuts.	•			Electrical connections—Tighten.	•		
Wheel hub bolts.	•			<i>Generator output—Regulator.</i>	•		•
Spare wheel.	•			BODY			
CONTROLS				Windshield wiper. Blades—Cable tension.	•		•
<i>Clutch pedal free play. Adjust if necessary.</i>	•	•	•	Window regulators.	•		
<i>Brake pedal free play. Adjust if necessary.</i>	•			Electro-Hydraulic System—Fluid up to level.	•		
Master cylinder—Fluid up to level.	•	•	•	Door locks and handles.	•		
<i>Brake adjustment—Not dragging.</i>	•		•	Front seat adjustment.	•		
<i>Hand brake adjustment.</i>	•			Bonnet locks.	•		
<i>Gear shift linkage.</i>	•			Floor mats and carpets—In place.	•		
<i>Electromatic operation—Complete adjustment.</i>	•		•	LUBRICATION			
STEERING				Complete lub. Owner pays on 1000 & 3000 Mile Insp.	•	•	•
Steering linkage, locks and clamps.	•			Steering gear—Transmission—Rear Axle. Up to level.	•	•	•
<i>Toe-in—Adjust if necessary.</i>	•			Tires—Inflate to proper pressure.	•	•	•
<i>Caster, camber and toe-in. Adjust if necessary.</i>			•	APPEARANCE			
Front wheel bearing adjustment. Cotter pins.	•			Wash.	•		
Bracket at dash, tight. Wheel straight.	•			Polish.	•		

ROAD TEST

<i>Operation of Speedometer.</i>	•	•	•	<i>Engine Performance—Idling—Low speed.</i>	•	•	•
<i>Operation of Ammeter—Generator output.</i>	•	•	•	<i>Engine Performance—Acceleration.</i>	•	•	•
<i>Operation of Oil Gauge.</i>	•	•	•	<i>Steering—Stability—Ease.</i>	•	•	•
<i>Operation of Temperature Gauge.</i>	•	•	•	<i>Brake operation.</i>	•	•	•
<i>Operation of Fuel Gauge.</i>	•	•	•	<i>Electromatic operation.</i>	•	•	•
<i>Operation of Clock.</i>	•	•	•	<i>Overdrive operation.</i>	•	•	•
<i>Operation of Windshield Wipers.</i>	•	•	•	<i>Operation of all Hydraulic Controls.</i>	•	•	•
<i>Operation of Accessories.</i>	•	•	•	<i>Operation of Top on Convertible.</i>	•	•	•
<i>Operation of Radio, Antenna, Heater.</i>	•	•	•	<i>Squeaks and rattles.</i>	•	•	•

List all additional operations on reverse side of this sheet, if required by road test or ordered by owner.

FINAL PREPARATION

Fill out Owner's Service Policy and Card.	•			Demonstrate car operation to owner.	•		
Owner's Manual in glove box.	•			Demonstrate Over Drive operation to owner.	•		
Final inspection of appearance.	•			Demonstrate Electromatic operation to owner.	•		
Final check for all accessories ordered.	•			Demonstrate Accessory operation to owner.	•		
License on new car.	•			Explain Service Policy to the owner.	•		
Fuel in tank.	•				•		

Work Performed By _____

OK By _____ Service Manager